




INVITATION TO TENDER

Kenya Power invites tenders from interested bidders for provision of the following:-

NO.	TENDER NO.	ITEM DESCRIPTION	TENDER COMMENCEMENT DATE	TENDER CLOSING DATE
1.	KP/19A.2/OT/003/HRA/24-25	Provision of Professional Physical Planning Services	Wednesday 02.10.2024	Wednesday 23.10.2024 at 10.00 a.m.

Tender documents detailing the requirements of the above tender may be obtained from the Kenya Power website (www.kplc.co.ke) from the date shown above.

**GENERAL MANAGER
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TENDER ADVERTISEMENT NOTICE

The Kenya Airports Authority invites sealed tenders from eligible firms for the following tenders: -


Tender Reference Number	Tender Description	Pre-Bid Meeting / Site Visit	Closing/Opening Date
KAA/OT/ICT/0020/2024-2025	Re-Tender for Provision of Servicing, Maintenance and Support of ICT Hardware for Kenya Airports Authority	N/A	24/10/2024
KAA/OT/MALINDI/0021/2024-2025	Provision of Environmental Management Services at Malindi Airport Environmental Management Services (Grass Cutting, Vegetation Control, Gardening, Drainage, Cleaning of All Paved Areas and Garbage Collection) (Eligibility Duty Registered Women Owned Enterprises)	There shall be a site visit on 16/10/2024 at Malindi Airport at 10:00 am	24/10/2024
KAA/OT/WAJIR/0022/2024-2025	Provision of Cleaning Services for General Areas, Toilets and Pest Control Management Services at Wajir International Airport (Eligibility Duty Registered Youth Owned Enterprises)	There shall be a site visit on 16/10/2024 at Wajir International Airport at 10:00 am	24/10/2024
KAA/OT/JKIA& HGS / 0023/2024-2025	Provision of Pest Control Services At Jomo Kenyatta International Airport And Head Quarters (Eligibility Duty Registered People living with Disability Owned Enterprises)	There shall be a site visit on 16/10/2024 at Jomo Kenyatta International Airport at 10:00 am	24/10/2024
KAA/OT/MIA/0024/2024-2025	Provision of Meet and Assist Services At Moi International Airport	N/A	24/10/2024

Information on these tender notices and documents detailing the requirements, tendering procedures and guidelines should be downloaded from our website at <https://www.kaa.go.ke/corporate/procurement/> or <https://suppliers.kaa.go.ke/tj/portal> or Public Procurement Information Portal at www.tenders.go.ke free of charge.

Bidders are advised to note that bidding process for the tenders is through our online tender portal at <https://suppliers.kaa.go.ke/tj/portal>. For any information or clarifications, please contact us through our email, tenders@kaa.go.ke

Canvassing for the tender by the tenderer or by proxy shall lead to automatic disqualification of their tender.

MANAGING DIRECTOR/CEO




**MINISTRY OF WATER, SANITATION
AND IRRIGATION**

CENTRAL RIFT VALLEY WATER WORKS DEVELOPMENT AGENCY

**ADVERTISEMENT FOR THE POSITION OF CHIEF
EXECUTIVE OFFICER**

JOB REF: CRVWDA/HRA/CEO/1/2024-25



Introduction

Central Rift Valley Water Works Development Agency is one of the nine (9) Water Works Development Agencies established by the Government of the Republic of Kenya under the Water Act 2016 to develop and manage public water works. It was established through the legal notice No. 4 of 7th February 2020. The Agency area of jurisdiction include five counties of Nakuru, Baringo, Nyandarua, Narok and Laikipia. The Agency is located in Nakuru town at Maji Plaza, Prison Road off Eldama Ravine Highway.

The Agency invites applications from qualified persons with the relevant professional skills and competencies to fill the position of the **Chief Executive Officer**.

(a) Duties and Responsibilities

- Implement the decisions of the Board for the day-to-day management of the affairs of the Agency;
- Being responsible for day-to-day operations of the organization;
- Providing leadership to senior management and staff;
- Coordinating preparation of the annual budgets and establish proper internal controls;
- Being responsible for the execution and communication of the Board's strategies, decisions and policies;
- Developing and recommending to the Board the annual investment plans, work plans and procurement plans for the Agency;
- Ensure that the Agency has an effective management structure including succession plans;
- Ensuring that all Board papers are accurately written, are relevant and are available to the Board members in good time;
- Serving as the link between the Board and the Management;
- Being responsible for the achievement of the objectives of the Agency;
- Putting in place effective administrative structures, processes and systems;
- Providing regular, thorough and prompt communication to the Board on key technical financial and administrative matters; and
- Being responsible for stakeholder management and the enhancement of the corporate image of the organization.

(b) Requirements for Appointment

To be appointed as the Chief Executive Officer, the candidate must have attained the following requirements:

- At least fifteen (15) years relevant work experience with five (5) years of which should have been in senior management position.
- Bachelors' Degree in any of the following disciplines: - Civil Engineering, Water Engineering, Structural Engineering, Electro Mechanical Engineering, Business Administration, Commerce, Management Accounting and Control; Forensic Accounting and Control, Finance, Economics, Business Administration (Accounts Option) or equivalent qualification from a recognized Institution.
- Masters' Degree in any of the following disciplines: - Civil Engineering, Water Engineering, Structural Engineering, Electro Mechanical Engineering, Business Administration, Commerce, Management Accounting and Control; Forensic Accounting and Control, Finance, Economics, Business Administration (Accounts Option) or equivalent qualification from a recognized Institution.
- Membership to a professional body and in good standing where applicable;
- Leadership course lasting not less than four(4)weeks from a recognized Institution; and
- Proficiency in Computer Applications.

(c) Terms of Employment

The terms of employment for the Chief Executive Officer is a three (3) years contract renewable once subject to performance.

(d) Remuneration (KES)

J/G CRV 1: 317,465 X 13,825 p.a – 331,290 X 13,825 p.a – 345,114 X 13,825 p.a – 358,939 X 13,825 p.a – 372,763 X 13,825 p.a – 386,588 X 13,825 p.a – 400,412

(e) Mandatory requirements for the advertised position.

Applicants must provide the following documents on application;

- Duly signed application letter.
- A detailed curriculum vitae, indicating current and previous employers, positions held and with at least three professional referees.
- Certified copies of academic and professional certificates.
- Certified copy of National Identification card or passport.
- Fulfill the requires under Chapter Six of the Constitution.

In addition to the qualifications set above, applicants must further obtain clearances from the following:

- Ethics and Anti-Corruption Commission (EACC)
- Kenya Revenue Authority (KRA)
- Directorate of Criminal Investigations (DCI)
- Higher Education Loans Board (HELB)
- Credit Reference Bureau (CRB)

(f) Submission Of Application

If your background, experience, and competencies match the above specifications, submit your applications in hard copy to:

**The Chairman
Central Rift Valley Water Works Development Agency
Maji Plaza Prison Road, Off Nakuru Eldama Ravine Highway
P.O Box 2451- 20100
NAKURU
OFFICE LINE:0725-999-000**

Or soft copy through email addressed to: chairman2024.ceo@crvwda.go.ke.

To be considered, all applications should be received not later than **29th October, 2024 at 5.00 p.m.(EAT)** indicating Reference number (Ref. No) of the job in their application. **Only shortlisted candidates shall be contacted for interviews.**

Central Rift Valley Water Works Development Agency is an equal opportunity employer and embraces diversity. Without sacrificing merit Persons living with disabilities are encouraged to apply. Canvassing of any nature will lead to automatic disqualification.

**CHAIRPERSON
CENTRAL RIFT VALLEY WATER WORKS DEVELOPMENT AGENCY**